



UCF Board of Trustees

Budget and Finance Committee

December 5, 2024

Agenda Item

DISC-3: Financial Reporting System Improvements and Budget Process Updates

Proposed Action

This information is being presented for discussion purposes only.

Authority for Board of Trustees Action

N/A

Supporting Documentation Included

Attachment A: The Transformation of Financial Management Presentation

Facilitators/Presenters

Gerald Hector, Senior Vice President for Administration and Finance and Chief Financial Officer
Michael Johnson, Provost and Executive Vice President for Academic Affairs

Summary of Key Observations/Recommendations

Since going live with both the Workday and Adaptive Planning systems, the university has undergone a transformation in the recording, summarization and reporting of financial information. This transformation is multi-faceted; however, thus far the university has exceeded its expectations in the use of the systems to bring greater transparency and processes to its financial management.

Financial information is now more easily accessed. This leads to both better decision making within a fiscal year, as well as improved capabilities to support multi-year, strategic budget planning. Since the university went live with the system on July 1, 2022, we have accomplished the following:

1. Monthly budget to actual reporting with full Management Discussion and Analysis (MDA) reports presented to senior leadership.
2. Quarterly reporting to the Board of Trustees (including all Direct Support Organizations [DSOs]).
3. Monthly cash monitoring with annualized cash flow projections through the end of a fiscal year.
4. New budgeting tools supporting the incentive-based, responsibility center management (RCM) budget model.
5. Real-time direct entry capabilities within the Foundation and Athletics.
6. All DSOs now reside on a single platform within Workday and have budget planning access through Adaptive Planning.
7. Intercompany cash transactions are settled within a single system versus the myriad of prior systems.

Despite these successes and enhancements, work is still ongoing with data clean-up, categorization and non-financial reporting to the Board of Governors (BOG). There is also a need to bring other modules in the system online to continue with the transformation efforts, namely (i) position management; (ii) contract management and routing (to replace the current Cobblestone system); and (iii) enhancing TeamDynamix to automate and standardize current manual processes outside of the Workday and Adaptive Planning systems.

Additional Background

The transformation efforts at the university were launched with the decision to purchase Workday and its complement for budgeting, Adaptive Planning. This collaborative undertaking to create a modern platform to improve our administrative activities and long-range planning, known as Knight Vision, was a \$50 million effort that not only came in on-budget but was achieved on a truncated timeline of only eighteen months - notable for an organization of this size.

The Knight Vision four basic tenets for “going live” on July 1, 2022, were to: (i) pay our people; (ii) pay our bills; (iii) close our books; and (iv) hire our people. These tenets were successfully met, and the university is now focused on continuous improvement. While our campus subject matter experts continue to gain valuable experience and knowledge, they are already frequently called upon by peers in the state of Florida and around the nation for assistance and guidance.

Implementation Plan

N/A

Resource Considerations

N/A