



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees  
Academic Excellence and Student Success Committee  
June 24, 2024  
MINUTES**

**CALL TO ORDER**

Trustee Tiffany Altizer, chair of the Academic Excellence and Student Success Committee, called the meeting to order at 9:00 a.m.

In addition to Chair Altizer, committee members present were Vice Chair Rick Cardenas and Trustees Joseph Conte, Stephen King, Bryce Lister and Caryl McAlpin. Board of Trustees Chair Alex Martins and Trustee Jeff Condello also joined the meeting.

**MEETING MINUTES**

Trustee McAlpin motioned to approve and Trustee Conte seconded. The committee unanimously approved the meeting minutes of February 22, 2024.

**REPORTS**

**Progress of Strategic Priorities (DISC-1)**

Provost Michael Johnson presented the outcomes associated with the 2023-2024 UCF post-tenure review process, which stems from new legislation passed in 2022 by the Florida Legislature and subsequently adopted Board of Governors regulation and UCF regulation and policy. Provost Johnson indicated that UCF has had a post-tenure review process for a long time. The new law created a more extensive process that is uniform across the State University System.

The process consists of a three-step review. The first step includes a performance assessment by the faculty member's immediate supervisor, chair, or director; the second consists of the review by their college dean; and the third comprises a final review by the provost, in consultation with the president. Faculty are provided an evaluation, including a rating from four possible categories: exceeds expectations, meets expectations, does not meet expectations and unsatisfactory. The 2023-2024 cohort involved 94 faculty selected based on Board of Governors requirements. Of these, 30 exceeded expectations, 54 met expectations, eight did not meet expectations and two were rated unsatisfactory.

**ACTION**

At Chair Altizer's request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the trustees.

**2024 UCF Tenure Recommendations (AESC-1)**

Provost Johnson presented the 2024 UCF tenure recommendations. The 41 candidates recommended for tenure represent eight colleges and have undergone a rigorous, thorough and objective review process.

Tenure is a key factor in UCF's drive to meet metrics for preeminence and to fulfill the strategic vision of becoming a top public institution and the world's leading metropolitan research university.

Trustee McAlpin motioned and Trustee King seconded. The 2024 UCF tenure recommendations were unanimously recommended for approval.

#### Tenure with Hire (AESC-2)

Provost Johnson sought tenure with hire approval for seven highly qualified faculty members who come with a proven track record and a clear plan and trajectory for continued success at UCF. Hiring senior faculty allows the university to rapidly advance academic excellence.

Trustee McAlpin motioned and Trustee King seconded. Tenure with hire for the seven faculty members was unanimously recommended for approval.

#### General Education Program Approval (AESC-3)

Provost Johnson and Dr. Timothy Letzring, Vice Provost for Academic Affairs, presented the UCF General Education Program (GEP) course offerings for the 2024-2025 academic year, now requiring annual review and approval by the Board of Trustees resulting from recently updated Board of Governors regulation. The changes to UCF's GEP were minimal and based primarily on the changes resulting from Board of Governors Regulation 8.005. The Provost's Office and the College of Undergraduate Studies worked with the academic departments offering GEP courses in implementing the changes.

Trustee Cardenas motioned and Trustee McAlpin seconded. The UCF General Education Program was unanimously recommended for approval.

#### New Degree Program Proposal – B.S. in Health Informatics (AESC-4)

Dr. Letzring presented a new degree program proposal for a B.S. in Health Informatics. The new degree program was developed as a result of feedback from current and prospective students, along with input from industry leaders. The new degree program would make UCF an early adopter of newly established specialized accreditation for this program, ensuring UCF graduates meet the highest standards.

Trustee Conte motioned and Trustee King seconded. The new degree program proposal for a B.S. in Health Informatics was unanimously recommended for approval.

#### Reduction of Credit Hours – B.S. in Teacher Education, Art Education (AESC-5)

Dr. Letzring presented the reduction of credit hours for the B.S. in Teacher Education, Art Education program, which would reduce the number of credit hours from 126 to 120. The reduction is realized by the decrease in the program's final restrictive electives from nine credit hours to three credit hours to reach the 120 credit hours threshold. This reduction will enable students to achieve timely graduation while still meeting teacher licensure requirements.

Trustee McAlpin motioned and Trustee Cardenas seconded. The reduction of credit hours for the B.S. in Teacher Education, Art Education program was unanimously recommended for approval.

#### Conferral of Degrees (AESC-6)

Provost Johnson presented the conferral of degrees for the Summer 2024 commencement ceremonies. Currently, UCF expects to award 3,749 degrees on August 2-3, 2024. Of the degrees being awarded, 3,017 are baccalaureate, 542 are master's, and 190 are doctoral or specialist degrees.

Trustee Cardenas motioned and Trustee McAlpin seconded. The conferral of degrees for the Summer 2024 commencement ceremonies was unanimously recommended for approval.

2024-2025 Linking Industry to Nursing Education (LINE) Fund Proposals (AESC-7)

Provost Johnson presented two UCF Linking Industry to Nursing Education (LINE) fund proposals, building on strong partnerships with Pegasus Partners AdventHealth and Orlando Health. Each seeks \$350,000 in state funding to match the \$350,000 committed by each partner. These efforts build upon LINE matching funds received last year to support scholars, equipment and technology for the College of Nursing’s Simulation, Technology, Innovation and Modeling Center.

Trustee McAlpin motioned and Trustee King seconded. The 2024-2025 LINE fund proposals were unanimously recommended for approval.

**DISCUSSION**

**Student Success and Well-Being (DISC-2)**

Dr. Andrea Guzmán, Vice President for Access and Community Engagement, moderated a student panel focused on varied student experiences and considerations to address UCF’s four-year FTIC and three-year transfer graduation rates. The panel was comprised of four students: Yamil Casarreal, a senior in the College of Engineering and Computer Science; William Toro, a senior in the Rosen College of Hospitality Management; Andrew Cherico, a sophomore in the College of Sciences; and Latchmin Siewnauth, a senior in the College of Health Professions and Sciences. Trustees engaged in a robust discussion with the panel, and students highlighted the importance of key factors, like mentorship, personalized advising and the promotion of student services and resources, to ensure student success.

**INFORMATION**

Three information items were included in the committee’s meeting materials: 1) 2024-2025 Anticipated Academic Degree Program List (INFO-1), 2) 2024-2025 Academic Calendar (INFO-2), and 3) Accreditation Quarterly Update (INFO-3). Trustees were instructed to direct any questions on these items to Dr. Timothy Letzring.

**NEW BUSINESS**

No new business was brought before the committee.

**ADJOURNMENT**

Chair Altizer adjourned the Academic Excellence and Student Success Committee meeting of June 24, 2024, at 10:28 a.m.

Reviewed by: \_\_\_\_\_  
Tiffany Altizer  
Chair, Academic Excellence and Student Success Committee

\_\_\_\_\_  
Date

Submitted by: \_\_\_\_\_  
Michael A. Kilbride  
Associate Corporate Secretary

\_\_\_\_\_  
Date