

GOSHEN COUNTY FAIR ASSOCIATION

PO Box 170 Torrington, WY 82240

Office: 307-532-2525 Fax: 307-532-7812

TO: Eastern Wyoming College Rodeo Team
FROM: Goshen County Fair Association
SUBJECT: Facility Usage Contract
2023/2024 School Year
DATE: 5-29-2023

\$37,500

To include:

Exclusive use of the north livestock pens from 8/10/2023 thru 6/30/2024 (\$200 per month value)

15 hours per week of daytime Pavilion rental X \$75 per hour X 24 weeks (\$27,000)

15 hours per week of daytime Outdoor Arena rental X \$20 per hour X 10 weeks (\$3000)

EWC Rodeo - \$5300

Year-Round display of Banner in Pavilion - \$600

- The Goshen County Fair Association agrees to reserve and clean monthly or as determined by the weather, the existing livestock pens at the north end of the Fair Grounds.
- The Fair Grounds staff will assist Eastern Wyoming College in keeping the pens in good repair.
- Eastern Wyoming College will have the use of the facilities specified in chosen contract with the understanding that if the barn is previously scheduled for another event the EWC schedule may be compromised.
- All fees are based on actual Facility Rental Rates
- Rental schedule must be communicated with office.
- All contracts/fees to be negotiated annually hereafter.
- See attached contracts with specified provisions.
- Contract to be paid in full by 8-1-2023
- Please return this signature page and pages specified from each contract with payment.

By signing below, we agree to the above specified information.

Goshen County Fair Grounds Manager

Eastern Wyoming College



Date: 5-29-23

Date _____

GOSHEN COUNTY PAVILION HOURLY RENTAL CONTRACT

4740 US HWY 26-85 * TORRINGTON, WY * 82240 * 307-532-2525
slofink@goshencounty.org

TO RESERVE ON LINE PLEASE FOLLOW THE DIRECTIONS BELOW:

1. Read the Contract thoroughly * GROUNDS IS, AS IS
2. Must be 18 years of age or older to reserve facility.
3. Online calendar only allows one hourly transaction at a time.
4. For multiple hours, make multiple transactions.
5. Schedule changes due to inclement weather and family emergencies are understandable.
6. No refunds will be given-credit only.

Text 307-575-2943 to change reserved time and credit will be applied at that time.

HOURLY RENTAL AGREEMENT

APPLICANT INFORMATION:

Organization: EASTERN WYOMING COLLEGE

Address: _____

Contact Name: COACH WHIT PETERSON

Telephone: _____

Email: _____

RENTAL DATE/S: 23/24 SCHOOL YEAR

January	<u>15 hours per week x 24 weeks * Coach submits hourly schedule to be reserved</u>
February	_____
March	_____
April	_____
May	_____
June	_____
July	_____
August	_____
September	_____
October	_____
November	_____
December	_____

HOURLY RATES:

_____ \$65/HOUR RIDING ✓ \$75/HOUR ROPING/ROUGH STOCK
_____ \$125/HOUR ROUGH STOCK USING OUR PANELS
X 10 \$200/MONTH PEN SPACE _____ \$Actual Disposal Fee LIVESTOCK DISPOSAL

POLICY, TERMS & CONDITIONS:

- Disrespectful behavior will NOT be tolerated and violators will be removed.
- Obey and respect all signage.
- No dogs allowed in the building unless dog is participating in the approved event.
- No smoking allowed in the building or in the doorway and entry ways of building.
- Supervise all children as any damages that occur will be at your expense.
- All damages/repairs to premises associated with your event will be the financial responsibility of the renter. Litigation will take place if necessary.
- Other methods of altering ground conditions are not permitted.
- Goshen County Fair Board staff only will operate facility owned equipment.
- No horses tied to trailers allowed in parking lots overnight.
- Do not prop open doors or gates with obstacles.
- If you use it, put it away
- Close all doors
- Turn off all lights

LIQUIDATED DAMAGES:

Assessment amounts for damage and specific breach of contract provisions are explained in detail . All liquidated damage amounts are due and payable within ten (10) days of notice of the charges. See Goshen County Fair Board Bylaws for the process of assessing and review by the Goshen County Fair Board.

All items listed (but not limited to) below are considered a violation of the requirements set forth within this contract. Associated fees are based on the actual time/materials/supplies and scheduling inconvenience associated with each specific line item. Violation of any line item defined in this section will be considered a Breach of Contract and will be reviewed by the Goshen County Fair Board.

CONCESSION NOT CLEAN	\$100
DAMAGE TO WALL/S	COST OF REPAIRS (Materials plus labor)
DAMAGED PANEL/S	COST TO REPLACE PANEL/S
DAMAGED TABLE/CHAIRS	COST TO REPAIR/REPLACE ITEM
DOG/S IN THE BUILDING	\$100 PER DOG PLUS ANY/ALL DAMAGES
DOOR/GATE PROPPED OPEN	\$100 PER DOOR/GATE
DOOR/S LEFT OPEN	\$100 PER DOOR PLUS COST OF UTILITES
LIGHTS LEFT ON	\$100 PLUS COST OF UTILITIES
ROPING CHUTE NOT SCOOPED	\$100
SMOKING IN BUILDINGS	\$100 PLUS COST OF ANY/ALL DAMAGES
TRASH NOT PICKED UP	\$100
TBD	OTHERS NOT LISTED

AGREEMENT TO INDEMNIFY, RELEASE AND HOLD HARMLESS:

IN CONSIDERATION OF THE RENTAL AND USE OF THE FACILITY AND PREMISES KNOWN AS THE GOSHEN COUNTY FAIR GROUNDS AND PAVILION, THE UNDERSIGNED, EITHER INDIVIDUALLY AND/OR ON BEHALF OF THE BUSINESS, ORGANIZATION, ASSOCIATION, GROUP, OR CLUB WHOSE NAME APPEARS AS APPLICANT ON THIS CONTRACT, AGREES TO INDEMNIFY, RELEASE, AND HOLD HARMLESS GOSHEN COUNTY, GOSHEN COUNTY FAIR BOARD, GOSHEN COUNTY COMMISSIONERS, AND THEIR RESPECTIVE EMPLOYEES, BOARD MEMBERS, AGENTS, SUCCESSORS, AND ASSIGNS OF EACH SUCH GOVERNMENTAL ENTITY FROM ANY AND ALL LIABILITY, LOSS, CLAIMS, INJURIES, DAMAGES, DEMANDS, OR CAUSES OF ACTION, COSTS, AND EXPENSES OF ANY NATURE INCLUDING ATTORNEY FEES AND COURT COSTS INCURRED OR GROWING OUT OF ANY PERSONAL INJURY, DEATH OF PERSON(S), OR THE LOSS OR DESTRUCTION OF PROPERTY, UNLESS CAUSED BY THE SOLE AND DIRECT GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY PERSON OR ENTITY SO INDEMNIFIED. THIS INDEMNIFICATION, RELEASE AND HOLD HARMLESS INCLUDES NEGLIGENCE THAT THE UNDERSIGNED OR THE UNDERSIGNED'S GUESTS, INVITEES, PARTICIPANTS, AGENTS, EMPLOYEES, HEIRS, SUCCESSORS, AND ASSIGNS HAVE, OR MAY HAVE NOW OR HEREAFTER CAUSED OR CONTRIBUTED TO WHICH ARISE FROM THE RENTAL, USE, AND/OR ENJOYMENT OF THE FACILITY AND PREMISES.

IF AN ORGANIZATION:

If signing on behalf of an organization, a resolution authorizing entrance into this contract and indemnifying, releasing, and holding harmless as provided herein is attached.

NO WAIVER OF IMMUNITY:

The undersigned acknowledges that the Goshen County Fair Board is a governmental entity and has certain immunities from liability under Wyoming Law. The Goshen County Fair Board does **NOT** waive any immunity from liability by entering into this contract.

SIGNATURES REQUIRED:

MY SIGNATURE BELOW VERIFIES THAT I/THE ORGANIZATION WHOSE NAME APPEARS AS THE APPLICANT ON WHOSE BEHALF UNDERSIGNED IS FULLY AUTHORIZED TO ACT, AGREE, UNDERSTAND, AND PROMISE TO ADHERE TO ALL ASPECTS OF THIS CONTRACT AND ALSO AGREE TO ALL THE TERMS LISTED IN THE INDEMNITY AND IMMUNITY OF THE GOSHEN COUNTY FAIR BOARD.

Date: _____ Signature: _____
Printed Name: _____
Representative of: _____
Resolution Attached: _____

GOSHEN COUNTY FAIR BOARD REVIEW:

Reviewed by the Goshen County Fair Board on _____ (date). _____

Approved by the Goshen County Fair Board on _____ (date). _____

GOSHEN COUNTY SUNSHINE ARENA RENTAL CONTRACT

4740 US HWY 26-85 * TORRINGTON, WY * 82240 * 307-532-2525
slofink@goshencounty.org

TO RESERVE SUNSHINE ARENA:

1. Read the Contract thoroughly.
2. Contact the office to confirm requested Event date * (See contact info above).
3. **Upon approval** of event date; return the completed contract with deposit paid in full.

This can be done multiple ways:

Option 1: Email signed and completed contract pages 2- 4.

Make arrangements to pay with credit card by phone or invoice.

Option 2: Mail signed and completed contract pages 2- 4 with check for deposit to the above listed address.

Option 3: Office can generate and email invoice and payment can be made via PayPal.

Event date is officially reserved ONLY after the completion of the above.

SET UP AND CLEAN UP REQUIREMENTS :

SET UP:

- Renter is in charge of own set up; including panel set up.
- If you use it, put it away when finished.
- Renter may hire outside source to set up and pay directly.
- Contact person on contract will be given set of keys needed for event.
- Contact person will be given on call number.
- On call number is for maintenance Emergencies ONLY.
- Please do not use On Call number for event questions.
- If you have an EMERGENCY call 911.
- Event sponsor banners may be displayed in designated area only & will be removed if contract is violated. Display on the west side of the bleachers.
- **DO NOT COVER ANY EXISTING BANNERS.**

CLEAN UP:

- Renter is charge of own clean up.
- Concessionaire is in charge of concession clean up.
- Alcohol Vendor is in charge of bar clean up .
- Renter cleans/scoops all chutes used.
- Renter puts disassembles and puts away all panels, etc. used.
- Renter puts away all tables, chairs, etc.
- Renter picks up all trash from bleachers, arena, pens, etc. Please put all trash in dumpster.
- Renter picks up trash from parking lots.

APPLICANT INFORMATION:

Organization: EASTERN WYOMING COLLEGE

Address: _____

Contact Name: COACH WHIT PETERSON

Telephone: _____

Email: _____

EVENT INFORMATION:

EVENT NAME: 23/24 School Year

EVENT DATE: Day 1 _____ EVENT START TIME: _____

EVENT DATE: Day 2 _____ EVENT START TIME: _____

EVENT DATE: Day 3 _____ EVENT START TIME: _____

EVENT DESCRIPTION: _____

Set up Date: ____/____/____ Time: ____:____ am / pm

ADMISSION FEES Adult _____ Student _____ Child _____

Printed Name of Caterer: _____

FOOD PERMITS CALL RAMSEY MOODY 307-837-2700

Printed Name of Liquor Vendor: _____

Printed Name of Security: _____

DEPOSIT AND CANCELLATION PROVISIONS:

- DEPOSIT IS DUE IN FULL WITH COMPLETE RENTAL AGREEMENT.
- EVENT DEPOSIT: _____ MINIMUM \$300

TOTAL DEPOSIT FEE:

- Cancellations made more than 90 days prior to Event Date - Deposit refundable.
- Cancellations made less than 90 days prior to Event Date - Deposit nonrefundable.
- Cancellation of Event Date by Washoe County Fair Board - Deposit may be refundable.
- Breach of contract - Deposit nonrefundable.

EVENT RATES:

FOR LIABILITY PURPOSES ALL RENTERS WILL DO THEIR OWN SET UP, TEAR DOWN AND CLEAN UP

SUNSHINE ARENA IS COST FREE – FIRST COME FIRST SERVED – AS - IS

<u>x 150</u> \$20/HOUR	RESERVED TIME
_____ \$250/EVENT RATE	SUNSHINE ARENA & PENS
_____ \$100 DAY	EXTENSIVE GROUND PREP
_____ \$125/HR	TRACTOR & DRIVER
_____ \$100 ADD ON	ALCOHOL
_____ \$100 ADD ON	CONCESSIONS
_____ \$200	GROUNDS CLEAN UP
_____ \$100/DAY	STAFF MEMBER
_____ \$25/DAY	RV HOOK UPS / YOU HANDLE DETAILS
_____ \$15/DAY	HORSE STALLS / YOU HANDLE DETAILS
<u>\$3000</u> TOTAL RATE FEE	Total amount due must be paid in full 30 days prior to Event (Unless other arrangements have been made with Fair Board)
<u>\$3000</u> TOTAL AMOUNT DUE	(Total Deposit fee + Total Rate fee)

15 hours per week X 10 weeks - schedule determined and communicated by Coach Peterson

GOSHEN COUNTY FAIR BOARD REVIEW:

Reviewed by the Goshen County Fair Board on _____ (date). _____

Approved by the Goshen County Fair Board on _____ (date). _____

AGREEMENT TO INDEMNIFY, RELEASE AND HOLD HARMLESS:

IN CONSIDERATION OF THE RENTAL AND USE OF THE FACILITY AND PREMISES KNOWN AS THE GOSHEN COUNTY FAIR GROUNDS AND PAVILION, THE UNDERSIGNED, EITHER INDIVIDUALLY AND/OR ON BEHALF OF THE BUSINESS, ORGANIZATION, ASSOCIATION, GROUP, OR CLUB WHOSE NAME APPEARS AS APPLICANT ON THIS CONTRACT, AGREES TO INDEMNIFY, RELEASE, AND HOLD HARMLESS GOSHEN COUNTY, GOSHEN COUNTY FAIR BOARD, GOSHEN COUNTY COMMISSIONERS, AND THEIR RESPECTIVE EMPLOYEES, BOARD MEMBERS, AGENTS, SUCCESSORS, AND ASSIGNS OF EACH SUCH GOVERNMENTAL ENTITY FROM ANY AND ALL LIABILITY, LOSS, CLAIMS, INJURIES, DAMAGES, DEMANDS, OR CAUSES OF ACTION, COSTS, AND EXPENSES OF ANY NATURE INCLUDING ATTORNEY FEES AND COURT COSTS INCURRED OR GROWING OUT OF ANY PERSONAL INJURY, DEATH OF PERSON(S), OR THE LOSS OR DESTRUCTION OF PROPERTY, UNLESS CAUSED BY THE SOLE AND DIRECT GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY PERSON OR ENTITY SO INDEMNIFIED. THIS INDEMNIFICATION, RELEASE AND HOLD HARMLESS INCLUDES NEGLIGENCE THAT THE UNDERSIGNED OR THE UNDERSIGNED'S GUESTS, INVITEES, PARTICIPANTS, AGENTS, EMPLOYEES, HEIRS, SUCCESSORS, AND ASSIGNS HAVE, OR MAY HAVE NOW OR HEREAFTER CAUSED OR CONTRIBUTED TO WHICH ARISE FROM THE RENTAL, USE, AND/OR ENJOYMENT OF THE FACILITY AND PREMISES.

INSURANCE: For Spectator Events Only

Special Event Insurance is **REQUIRED** for your event. The Insurance must provide and maintain public liability and personal property damage insurance naming the Goshen County Fair Board, its board members, employees, agents as the additional said insured on the policy for this event. Policy shall have a single liability of not less than \$1,000,000 and general aggregate liability of not less than \$2,000,000. Proof of insurance is to be provided at least thirty (30) days prior to the Event date.

IF AN ORGANIZATION:

If signing on behalf of an organization, a resolution authorizing entrance into this contract and indemnifying, releasing, and holding harmless as provided herein is attached.

NO WAIVER OF IMMUNITY:

The undersigned acknowledges that the Goshen County Fair Board is a governmental entity and has certain immunities from liability under Wyoming Law. The Goshen County Fair Board does **NOT** waive any immunity from liability by entering into this contract.

SIGNATURES REQUIRED:

MY SIGNATURE BELOW VERIFIES THAT I/THE ORGANIZATION WHOSE NAME APPEARS AS THE APPLICANT ON WHOSE BEHALF UNDERSIGNED IS FULLY AUTHORIZED TO ACT, AGREE, UNDERSTAND, AND PROMISE TO ADHERE TO ALL ASPECTS OF THIS CONTRACT AND ALSO AGREE TO ALL THE TERMS LISTED IN THE INDEMNITY AND IMMUNITY OF THE GOSHEN COUNTY FAIR BOARD.

Date: _____

Signature: _____

Printed Name: _____

Representative of: _____

Resolution Attached: _____

LIQUIDATED DAMAGES:

Assessment amounts for damage and specific breach of contract provisions are explained in detail . All liquidated damage amounts are due and payable within ten (10) days of notice of the charges. See Goshen County Fair Board Bylaws for the process of assessing and review by the Goshen County Fair Board.

All items listed (but not limited to) below are considered a violation of the requirements set forth within this contract. Associated fees are based on the actual time/materials/supplies and scheduling inconvenience associated with each specific line item. Violation of any line item defined in this section will be considered a Breach of Contract and will be reviewed by the Goshen County Fair Board.

DAMAGED PANEL/S	COST TO REPLACE PANEL/S
DAMAGED TABLE/CHAIRS	COST TO REPAIR/REPLACE ITEM
DOOR/GATE PROPPED OPEN	\$100 PER DOOR/GATE
TRASH NOT PICKED UP	\$100
TBD	OTHERS NOT LISTED

POLICY, TERMS & CONDITIONS:

- Disrespectful behavior will NOT be tolerated and violators will be removed.
- Obey and respect all signage.
- Supervise all children as any damages that occur will be at your expense.
- All rough stock and motorized vehicle events are required to have ambulance present.
- All damages/repairs to premises associated with your event will be the financial responsibility of the renter. Litigation will take place if necessary.
- Goshen County Fair Board staff only will operate facility owned equipment.
- Additional event specific materials needed for an event will be at the renter's expense. Any of those materials deemed reusable by the Fair Association will be compensated at the discretion of the management.
- Spectators are NOT allowed in the arena or staging areas of the arena.
- Spectator seating NOT allowed in arena during rough stock events.
- No horses tied to trailers allowed in parking lots overnight.
- All music played will be family friendly.
- All Food Vendors are required to obtain and post necessary permits.
- Food vendors needs to bring their own pad lock for the concession room.
- All Alcohol Vendors are required to obtain necessary permits. No beverages may be sold in glass bottles.
- Alcohol vendors must enforce legal drinking age requirements and can refuse service to anyone.
- All events serving/selling alcohol must provide security.

POST EVENT REQUIREMENTS:

- At the completion of your Event, return any keys to a staff member. If keys are not returned, you/your organization agree to pay the charges necessary to replace the key (s) or rekey the area within ten (10) days after notice of the charges.
- Goshen County Fair Board will assess damages post Event. Any resulting damage fees are due and payable within ten (10) days of the notice of charges.
- Refundable deposits will be processed and mailed to the applicant address within ten (10) days post Event.

APPLICANT INFORMATION:

Organization: EASTERN WYOMING COLLEGE LANCER RODEO

Address: _____

Contact Name: COACH WHIT PETERSON

Telephone: _____

Email: _____

EVENT INFORMATION:

EVENT NAME: EWC LANCER RODEO

EVENT DATE: Day 1 _____ EVENT START TIME: _____

EVENT DATE: Day 2 _____ EVENT START TIME: _____

EVENT DATE: Day 3 _____ EVENT START TIME: _____

EVENT DESCRIPTION: _____

Set up Date: ____/____/____ Time: ____:____ am / pm

ADMISSION FEES Adult _____ Student _____ Child _____

Printed Name of Ambulance: _____

Printed Name of Concessionaire: _____

Printed Name of Liquor Vendor: _____

Printed Name of Security: _____

DEPOSIT AND CANCELLATION PROVISIONS:

- DEPOSIT IS DUE IN FULL WITH COMPLETE RENTAL AGREEMENT.
- EVENT DEPOSIT: MINIMUM \$600
- MOTOR SPORT EVENT DEPOSIT: MINIMUM \$1000
- ALL TICKETED EVENTS IN ADDITION \$500

TOTAL DEPOSIT FEE:

- Cancellations made more than 90 days prior to Event Date - Deposit refundable.
- Cancellations made less than 90 days prior to Event Date - Deposit nonrefundable.
- Cancellation of Event Due to Goshen County Fair Closed - Deposit may be refundable.
- Breach of contract - Deposit nonrefundable.

EVENT RATES:

FOR LIABILITY PURPOSES ALL RENTERS WILL DO THEIR OWN SET UP, TEAR DOWN AND CLEAN UP

_____ \$600/DAY EVENT SPECIAL 6 HOURS of YOUR CHOICE

- Includes tractor and driver
- You may remain in the building to finish payout, clean up, etc.
- Riding arena must be clear by your 5th hour in order for ground to be worked for the next renter.
- 50% of unused rentable barn time may be returned in the form of credit.

_____ \$800/DAY EVENT DAY RATE – Does not include tractor/driver

X3 _____ \$1200/DAY RODEO RATE

X3X2 _____ \$250/DAY STAFF ON CALL - HOLIDAYS DOUBLE \$500/DAY

_____ \$500/DAY SPECTATOR COMFORT-INCREASE HEAT

X1 _____ \$200 GROUNDS CLEAN UP - INCLUDES TRAILER PENNING AREA

_____ \$500/DAY SET UP DAY PRIOR TO EVENT

X _____ \$15/NIGHT STALL/PEN/PANEL TO TRAILER - YOU HANDLE DETAILS

X _____ \$25/NIGHT RV HOOK UPS - YOU HANDLE DETAILS

\$5300 **TOTAL RATE FEE** Total amount due must be paid in full 30 days prior to Event
(Unless other arrangements have been made with Fair Board)

_____ **TOTAL AMOUNT DUE** (Total Deposit fee + Total Rate fee)

Additional Fees may be due and payable after the Event; see pages 7 & 8

GOSHEN COUNTY FAIR BOARD REVIEW:

Reviewed by the Goshen County Fair Board on _____ (date). _____

Approved by the Goshen County Fair Board on _____ (date). _____

AGREEMENT TO INDEMNIFY, RELEASE AND HOLD HARMLESS:

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INSURANCE: For Spectator Events Only

Special Event Insurance is **REQUIRED** for your event. The Insurance must provide and maintain public liability and personal property damage insurance naming the Goshen County Fair Board, its board members, employees, agents as the additional said insured on the policy for this event. Policy shall have a single liability of not less than \$1,000,000 and general aggregate liability of not less than \$2,000,000. Proof of insurance is to be provided at least thirty (30) days prior to the Event date.

IF AN ORGANIZATION:

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Date: _____

Signature: _____

Printed Name: _____

Representative of: _____

Resolution Attached: _____

SET UP AND CLEAN UP REQUIREMENTS :

SET UP:

- Renter is in charge of own set up; including panel set up.
- If you use it, put it away when finished.
- Renter may hire outside source to set up and pay directly.
- Contact person on contract will be given set of keys needed for event.
- Contact person will be given on call number.
- On call number is for maintenance Emergencies ONLY.
- Please do not use On Call number for event questions.
- If you have an EMERGENCY call 911.
- Event sponsor banners may be displayed in designated area only & will be removed if contract is violated. Display on the west side of the bleachers.
- **DO NOT COVER ANY EXISTING BANNERS.**

CLEAN UP:

- Renter is charge of own clean up.
- Concessionaire is in charge of concession clean up.
- Alcohol Vendor is in charge of bar clean up .
- Renter cleans/scoops all chutes used.
- Renter puts disassembles and puts away all panels, etc. used.
- Renter puts away all tables, chairs, etc.
- Renter picks up all trash from bleachers, arena, pens, etc. Please put all trash on the south end of the building.
- Renter picks up trash from parking lots.
- **AT CONCLUSION OF EACH DAY, TURN OFF ALL LIGHTS AND CLOSE ALL DOORS.**

LIQUIDATED DAMAGES:

Assessment amounts for damage and specific breach of contract provisions are explained in detail . All liquidated damage amounts are due and payable within ten (10) days of notice of the charges. See Goshen County Fair Board Bylaws for the process of assessing and review by the Goshen County Fair Board.

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DAMAGED PANEL/S	COST TO REPLACE PANEL/S
DAMAGED TABLE/CHAIRS	COST TO REPAIR/REPLACE ITEM
DOG/S IN THE BUILDING	\$100 PER DOG PLUS ANY/ALL DAMAGES
DOOR/GATE PROPPED OPEN	\$100 PER DOOR/GATE
DOOR/S LEFT OPEN	\$100 PER DOOR PLUS COST OF UTILITIES
LIGHTS LEFT ON	\$100 PLUS COST OF UTILITIES
ROPING CHUTE NOT SCOOPED	\$100
SMOKING IN BUILDINGS	\$100 PLUS COST OF ANY/ALL DAMAGES
TRASH NOT PICKED UP	\$100
TBD	OTHERS NOT LISTED

POLICY, TERMS & CONDITIONS:

- Disrespectful behavior will NOT be tolerated and violators will be removed.
- Obey and respect all signage.
- No dogs allowed in the building unless dog is participating in the approved event.
- No smoking allowed in the building or in the doorway and entry ways of building.
- Supervise all children as any damages that occur will be at your expense.
- All rough stock and motorized vehicle events are required to have ambulance present.
- All damages/repairs to premises associated with your event will be the financial responsibility of the renter. Litigation will take place if necessary.
- Events requiring “rake time” may be billed additional fees for those services.
- Other methods of altering ground conditions are not permitted.
- Goshen County Fair Board staff only will operate facility owned equipment.
- Additional event specific materials needed for an event will be at the renter’s expense. Any of those materials deemed reusable by the Fair Association will be compensated at the discretion of the management.
- Spectators are NOT allowed in the arena or staging areas of the building.
- Spectator seating NOT allowed in arena during rough stock events.
- No horses tied to trailers allowed in parking lots overnight.
- Do not prop open doors or gates with obstacles.
- All music played will be family friendly.
- Tables and chairs are available upon request for your event.
- All Food Vendors are required to obtain and post necessary permits.
- Food vendors needs to bring their own pad lock for the concession room.
- Indoor grilling is prohibited.
- All Alcohol Vendors are required to obtain necessary permits.
- No beverages may be sold in glass bottles.
- Alcohol vendors must enforce legal drinking age requirements and can refuse service to anyone.
- All events serving/selling alcohol must provide security.
- Close all doors at conclusion of the event and leave closed.
- Turn off all lights at the conclusion of event.

POST EVENT REQUIREMENTS:

- At the completion of your Event, return any keys to a staff member. If keys are not returned, you/your organization agree to pay the charges necessary to replace the key (s) or rekey the area within ten (10) days after notice of the charges.
- Goshen County Fair Board will assess damages post Event. Any resulting damage fees are due and payable within ten (10) days of the notice of charges.
- Refundable deposits will be processed and mailed to the applicant address within ten (10) days post Event.