



Date: October 14, 2021
Current Meeting: October 21, 2021
Board Meeting: October 28, 2021

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Capital Assets and Facility Modernization LaTeeka Washington
SUBJECT: Consideration and approval of construction change order – Mobility Solutions & Customer Care Center renovations construction – Boyle Construction Management, Inc (BCMI)

ACTION ITEM A – 6

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, it is requested that the Board authorize President/CEO Inez Evans to execute a change order to the contract with BCMI for construction of the Mobility Solutions and Customer Care Center project for an amount not to exceed \$218,097.

BACKGROUND:

The IPTC property located at 2425 West Michigan Street will be the new home of the Mobility Solutions & Customer Care Center, housing paratransit administration and operations, a call-center, assessment center and maintenance facility. At its July 2021 meeting, the IPTC Board of Directors approved President/CEO Inez Evans to enter a contract with BMCI to perform the renovations for an amount not to exceed \$2,713,000. As construction has progressed, unforeseen conditions and additional requirements from permitting agencies, which resulted in increased material and equipment costs, have necessitated that BCMI conduct out of scope work.

DISCUSSION:

Per standing IPTC procedures, any change orders that exceed \$100,000 require board approval. This board action includes modifying the contract with BCMI to add the following scope items. All items are added cost unless otherwise indicated.

- Extend the length of the water service line per Fire Department requirement.
- Create a fluids room in the Maintenance area for safety.
- Add a quiet room for operators to use in between shifts.
- Remove the replacement of the mezzanine carpet (deduct to contract price).
- Increase the quantity of concrete placed to address deteriorated existing conditions.
- Upgrade the electrical pad mount transformer.
- Increase the size of the overhead screen coiling door on the maintenance area overhead door.
- Replace an additional 18 feet of underground waste line pipe due to unforeseen conditions.
- Upgrade the lift to IPTC weight & size requirements.

There is no change in schedule or additional contract time provided for any of these changes. These items will be formally added to the contract via a contract change order.

ALTERNATIVES:

The Board could choose not to contract as recommended in its entirety; however, this would delay staff relocation until other solutions could be developed and reviewed by the requesting permitting agencies.

FISCAL IMPACT:

Funding for this procurement is IPTC local funds.

DBE/XBE DECLARATION:

The project is not federally funded so no DBE goal is set, however XBE participation goals have been set at 15% MBE, 8% WBE, 3% VBE and 1% DOBE.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on October 21, 2021.