



Date: March 11, 2022
Current Meeting: March 17, 2022
Board Meeting: March 24, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Capital Projects Project Manager Rachel Wilson
SUBJECT: Consideration and approval of On-Call Construction Engineering Task Order #6 for The Etica Group

ACTION ITEM A – 10

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to execute a task order with The Etica Group for an amount not to exceed \$417,825 to perform construction engineering services for the IndyGo Red Line Hot Mix Asphalt (HMA) and Portland Cement Concrete Pavement (PCCP) Maintenance Project.

BACKGROUND:

IPTC entered into a master services agreement with The Etica Group in July 2021 for on-call construction engineering services (per RFQ 21-02-386). Each task order is separately scoped and negotiated for fee. IPTC advertised the Red Line 2022 HMA & PCCP Maintenance Project (IFB 22-02-437) on February 17, 2022. As the sole firm currently contracted with IPTC to provide on-call construction engineering services, The Etica Group has been asked to provide construction engineering services for this project.

DISCUSSION:

The Etica Group will be responsible for ensuring that construction of the Red Line 2022 HMA & PCCP Maintenance Project meets contract plans, specifications, and applicable ADA and quality standards. Work activities will include daily construction inspection, material testing per Indianapolis DPW requirements, project meetings, submittal review, contractor pay application review, change management, and various project closeout activities.

ALTERNATIVES:

IPTC considers these construction-phase services essential to the success and quality of the project. The Board could choose not to proceed with the pavement maintenance project at all or could require a separate procurement for construction engineering services, if desired.

FISCAL IMPACT:

This expenditure is not included in the 2022 capital budget, but because the situation is time-sensitive and not addressing it could negatively impact the operations of the Red Line, funding for this action item will come from projected underspending of the Capital Budget. The Board could also choose to transfer funds from Operating Budget.

DBE/XBE DECLARATION:

These services are funded locally and therefore encourage XBE participation. The Etica Group is a registered WBE firm. Two of their sub-consultants, Infrastructure Engineering and 7NT, are registered as MBE firms. On this task order, 34% of the work will be performed by firms designated as either MBE (15%) or WBE (19%).

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on March 17, 2022.