



Date of Memo: May 11, 2023  
Current Meeting: May 19, 2023  
Board Meeting: May 25, 2023

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Inez P. Evans  
**FROM:** Project Manager Rachel Wilson  
**SUBJECT:** Consideration and approval of the Near Eastside Bus Stop Design Engineering Task Order

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**ACTION ITEM A – 5**

**RECOMMENDATION:**

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to execute a task order with Lochmueller Group, Inc to assist IPTC with engineering, design, and construction administration services for the Near Eastside Bus Stop Improvements project for an amount not to exceed \$396,400.

**BACKGROUND:**

IPTC entered into a three-year Architectural & Engineering Services Agreement with Lochmueller Group, Inc. in September 2020 (RFQ 20-02-344) for on-call street design and civil engineering services. This purchase will be made in accordance with the terms and conditions of the current professional services agreement.

**DISCUSSION:**

Lochmueller Group will be responsible for design services for the Near Eastside Bus Stop Improvements projects, which includes survey, plan preparation, accessibility guideline compliance, cost estimates, bidding and construction support for improvements to 51 local bus stops on the near eastside of Indianapolis. It is anticipated that these services will be completed by Q4 2024.

**ALTERNATIVES:**

No other vendor was considered. Lochmueller is the only firm under contract for on-call street design and civil engineering services. This work is a continuation of similar design packages being designed by Lochmueller Group.

**FISCAL IMPACT:**

This expenditure was anticipated and is covered in the Capital Budget with grant funding from an FTA Areas of Persistent Poverty (AOPP) Grant.

**DBE/XBE DECLARATION:**

The task order proposes 15% of the work being completed by VS Engineering (MBE) and 38% being completed by Resolution Group, Inc. (WBE), which exceeds IndyGo’s overall DBE goal of 12%.

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Service Committee on May 16, 2023 and Finance Committee on May 19, 2023.