

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

May 10, 2023

TOPIC: Designated Career and Technical Schools (DCTS) – Initial Application for Greeley 6

PRESENTED BY:

Landon Pirius, Vice Chancellor for Academic and Student Affairs

RELATIONSHIP TO STRATIGIC PLAN:

Transform the Student Experience: Design rigorous educational experiences that combine the delivery of practical knowledge with the development of student creativity and innovation. DCTS schools receive additional funds from the Colorado Career and Technical Act (CTA) to help administer specialized secondary career and technical education programs.

EXPLANATION:

A Designated Career and Technical Education School (DCTS) is defined in Code of Colorado Regulation (CCR) section 4.0 as:

[a] school whose school board has declared its role and mission to deliver intensive instruction in career and technical education. The School shall offer a minimum of five career and technical education approved unique single site programs and enroll at least 75% of the facility's total secondary student population in career and technical education approved programs. The School shall offer specialized student support services staff (career and technical education credentialed counselors and/or job development/placement specialists) and employ a career and technical education credentialed administrator operating in that role. There shall be agreements for providing career and technical education, which shall include but are not limited to, other schools in-district and schools from neighboring districts.

Designated Career and Technical Schools receive up to 16% of the facility's total eligible costs as administrative costs for CTA reimbursement. Generally, school districts receive 6% of their total eligible costs as administrative costs for CTA reimbursement without a DCTS.

Currently, there are seven Designated Career and Technical Schools (DCTS). They are Bollman Technical Education Center (Adams 12 Five Star Schools); Boulder Technical Education Center (Boulder Valley School District); Career Education Center (CEC) Middle College of Denver (Denver County 1); Warren Technical Center Central and North Campuses (Jefferson County R- 1); Grand Junction's Career Center (Mesa County Valley 51); and St. Vrain Career Development Center (St. Vrain Valley RE-1J). These DCTS locations were renewed in 2019 by SCCBOE.

Greeley District 6 has submitted an application for one of their high schools to be a DCTS in Colorado. CCCS staff has reviewed all required application materials and the application meets all of the criteria set out in Code of Colorado Regulation (CCR) section 4.0 for approval.

RECOMMENDATION:

Staff recommends that the Board approve the Designated Career Technical Education School application for Greeley District 6 and grant signature authority for the approval to the Associate Vice Chancellor for Academic Affairs and Career and Technical Education, Sarah Heath on behalf of the Board.

ATTACHMENTS:

Application for Eligibility from:
Greeley District 6 DCTS Application

**Colorado Community College System
Application for Eligibility
As a Designated Career and Technical School (DCTS)**

I. School District Information

School District: Greeley-Evans School District 6
 Designated Career and Technical School: District 6 Career and Technical Education Center
 Colorado Department of Education School Code: 2177
 DCTS Contact Person: Jennie Schilling
 School Address: 1420 2nd Street, Greeley, CO 80631
 Area Code/Telephone Number: 970-348-6388

II. Required Criteria for Approval

(Reference 4.0 of the Rules of the State Board of Community Colleges and Occupational Education under the Career and Technical Act 8 CCR 1504-2 for minimum requirements.)

1. Provide a statement certifying that the school board's designated role and mission for the DCTS is to deliver intensive instruction in secondary Career and Technical Education. Please submit this on district letterhead, signed by the school board chair.

District 6 School Board President Mathew's letter is attached.

2. List the GTE-approved unique single-site programs.

- Construction/Electrical
- Cosmetology
- Education
- Information Technology/Cybersecurity
- Welding

3. Submit the percentage of secondary students at the DCTS in GTE-approved programs.

One hundred (100) percent of the students that attend the District 6 Career and Technical Education Center will be enrolled in one of the five (5) CTE programs. The CTE program, including the anticipated enrollment in each pathway, is listed below. Students attending the District 6 Career and Technical Education Center will attend the center for specialized, intense instruction in one of the approved CTE programs listed in the chart below.

District 6 Career and Technical Education Center Anticipated Enrollment	
CTE Program	Anticipated Enrollment/semester
Construction (electrical)	40
Cosmetology	25
Education	30
Information Technology (cybersecurity)	25

Application for Eligibility As a Designated Career and Technical School (DCTS}

Welding	30
Total	150

4. List the specialized student support services staff (CTE credentialed counselors and/or job development/placement specialists) and attach a copy of their CTE credentials.

Jordan Karlberg
Career Pathway Specialist
CTE Credential attached.

5. List the administrative staff and submit a copy of at least one administrator's CTE Director credential.

Jennie Schilling
Director of Career and Technical Education
CTE credential attached.

6. Provide documentation that offerings at the DCTS are available to other districts and to other schools within the district.

A contract has been entered into between the Eaton School District RE-2 and Greeley-Evans School District 6 providing students in the Eaton School District the opportunity to enroll in one of the five pathways offered at the D6 CTE Center. The contract with Eaton School District is attached.

7. Provide evidence that demonstrates this facility does not duplicate facilities between and among school districts or areas; and if sharing of facilities is practiced, explain.

The pathways identified to be offered at the D6 CTE Center provide an unique learning focus for students in the Greeley-Evans School District and will not duplicate CTE programming within the District. The Cosmetology, Welding and IT-Cybersecurity pathways will be newly developed pathways within D6 based on student interest, labor market demand, and community support. The Construction pathway to be offered at the D6 CTE Center will have a focus on electrical. The Education pathway is moving from Greeley Central to the D6 CTE Center to allow students across the school district access to this program. The facility is shared between the D6 CTE Center and Jefferson High School, operating on different class schedules, application processes, budgets, and staffing. The D6 CTE Center has designated rooms on the first floor as well as a separate entrance from Jefferson High School. The chart below shows the CTE programs available at each high school in the Greeley Evans School District as well as the programs proposed for the CTE Center beginning in the 2023-2024 school year.

Application for Eligibility As a Designated Career and Technical School (DCTS)

District 6 CTE Program Offerings	
District 6 Career and Technical Education Center	Cosmetology Construction - Electrical focus Welding IT Cybersecurity Education
Greeley West High School	Agriculture HSB Business/Marketing Construction - Project Management focus Hospitality
Greeley Central High School	Advanced Manufacturing Business/Marketing Health Science Hospitality/Design
Northridge High School	Business/Marketing Engineering Hospitality/Design
Jefferson High School	ACE Business/Marketing

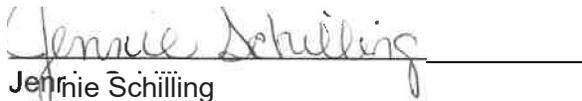
III. Certification

I certify that the information submitted is true and correct to the best of my knowledge, information, and belief. Having reviewed this application, I assure that the DCTS will be conducted in accordance with state and federal laws, rules and regulations, and State Board of Community Colleges and Occupational Education policies.



Dr. Deirdre Pilch
Superintendent

4/3/2023
Date



Jennie Schilling
Director of Career & Technical Education

April 3, 2023
Date

IV. Approval Status

Assistant Provost for Career & Technical Education

Date



**Greeley-Ivans | Weld County School District 8
Board of Education**

1025 NINTH AVENUE
GREELEY, COLORADO 80631
970-348-6000
WWW.GREELEYSCHOOLS.ORG

February 27, 2023

Dr. Sarah Heath
Colorado Community College System
9101 East Lowry Blvd.
Denver, CO 80230-6011

Dear Dr. Heath:

It is my pleasure to submit this letter on behalf of the Greeley-Evans School District's application for the DCTS designation for the District 6 Career and Technical Education Center where the designated role and mission is to deliver intensive instruction in secondary Career and Technical Education. The D6 Career and Technical Education Center is currently under construction with an anticipated opening date of August 2023.

Sincerely,

Michael Mathews
Greeley-Evans School District 6
Board of Education President



Colorado State Board of Education

Educator Certificate 17441085

Jordan Thomas Karlberg



In accord with Colorado State Law and Rules of the Colorado State Board of Education is authorized to serve in the following areas:

Professional Teacher License 341138

Valid: 03.11.2020 - 03.11.2027

Endorsed In:

Technology Education (I-12)

CTE Architecture and Construction (J-12)

CTE Specialist (J-12)

Endorsement Issued:

06.15.2017

03.25.2019

10.13.2022

Initial Principal License 24416523

Valid: 10.05.2022 -10.05.2025

Endorsed In:

Principal (K-12)

Endorsement Issued:

mos.2022



Colorado State Board of Education

Educator Certificate 17133306

Jennie Lynn Schilling



In accord with Colorado State Law and Rules of the Colorado State Board of Education is authorized to serve in the following areas:

Professional Principal License 326739

Valid: 03.02.2020 - 03.02.2027

Endorsed In:

School Principal {K-12}

CTE Director (7-12)

Endorsement Issued:

02.08.2008

03.03.2016

Professional Teacher License 326747

Valid: 04.06.2020 - 04.06.2027

Endorsed In:

Agriculture and Renewable Natural Resources Education (7-12)

CTE Agriculture, Food and Natural Resources (7-12)

CTE Specialist (7-12)

Endorsement Issued:

07.08.2002

04.06.2005

04.06.2005

Designations:

Designations Met:

English Learner Professional Learning

10.18.2019

District 6 Career and Technical Education Center
EDUCATION PROGRAMS CONTRACT

This District 6 Career and Technical Education Center (D6 CTE Center) Contract, entered into effect the 8th day of February 2023, by and between the Weld County School District 6 and Eaton School District RE-2, for the use and benefit of the Weld County School District 6, hereinafter referred to as "District 6", and Eaton School District RE-2 hereinafter referred to as "ESD".

WITNESSETH:

WHEREAS, it shall be the intent of the parties throughout the term of this Contract to offer high standard career and technical educational training, career exploratory, and post-secondary/workforce readiness education, hereinafter referred to as "CTE Programs," through District 6's Career Campus, located at 1420 2nd Street, Greeley, CO 80631, hereinafter referred to as "D6 CTE Center," with the collaborative participation of ESD.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants herein, the parties agree as follows:

1.0 CTE Programs. During the term of this Contract, District 6 agrees to provide CTE Programs at the D6 CTE Center, and approved locations, for the ESD students with scope and number as mutually agreed upon by the parties. This Contract and relevant specifics will be formalized with an associated Memorandum of Understanding (MOU) that will be updated at least annually. All CTE Programs will be part of an approved secondary program approval, which makes them eligible for Career and Technical Act funding.

1.1 Student Slots and Enrollment Costs. ESD will be guaranteed a maximum of two slots. Cost per ESD student will be based on a percentage of Per Pupil Operating Revenue ("PPOR") from the student's overall ESD schedule. Ex. If ESD student attends 50% of their schedule at D6 CTE Center, 50% of ESD PPOR for that student is payable to District 6.

1.2 District 6 and College Credit. Participating ESD D6 CTE Center students have the option of enrolling for associated District 6 credits through concurrent enrollment. Students may earn AIMS credits, certificates and industry certifications/credentials. These credits and certifications/credentials expenses vary by program. AIMS concurrent enrollment tuition is included in the contracted costs for these programs.

1.3 ESD Responsibility. Student course fees, concurrent enrollment costs, and industry certifications/credential exam costs will be paid by ESD. ESD will also receive Career Development Incentive Program ("CDIP") funds from the state for all eligible industry certifications/credentials earned by their students if ESD chooses to participate in CDIP.

2.0 Outcomes Desired. The parties agree that certain outcomes are desired as part of this Contract. ESD Students enrolled in D6 CTE programs are expected to engage in real-world professional projects, internships, and/or apprenticeships in order to obtain mastery of post-secondary, workforce readiness, and entry-level occupational skills.

3.0 Reports. Upon written request, District 6 shall provide ESD with the following records regarding participating ESD Students:

3.1 Attendance reports during the official attendance count periods.

3.2 Periodic student progress reports.

3.3 Student grade reports.

3.4 Disciplinary information

4.0 Attendance and Discipline. Participating ESD Students shall follow attendance and disciplinary policies and regulations as set by District 6. Except as otherwise stated below, ESD shall be responsible for enforcing any disciplinary measures against ESD students who violate disciplinary rules and regulations as set by District 6 and may enforce additional discipline as it deems necessary in accordance with its own policies and regulations.

4.1 ESD and District 6, where possible, will communicate and align consequences for infractions of disciplinary policies and procedures in order to promote consistency of enforcement, or other conduct that may affect the health, safety, or welfare of student or staff. District 6, at its sole discretion, shall have final authority *over* all decisions regarding suspension and/or expulsion.

4.2 Suspension or expulsion of a student by ESD or District 6 may constitute suspension or expulsion from attendance at the other entity as well.

4.3 If a student voluntarily withdraws from classes in the ESD but continues to be enrolled in the D6 CTE Center, he/she shall **not** automatically be withdrawn from his/her CTE Program at the D6 CTE Center. Similarly, should a student voluntarily withdraw from his/her CTE Program at the D6 CTE Center, he/she shall not automatically be withdrawn as a student in the ESD.

4.4 District 6 and ESD agree that students who attend D6 CTE Center may be disciplined, suspended, or expelled. Students shall be afforded due process appropriate to the circumstances and in accordance with District 6 procedures outlined in the D6 CTE Center's student handbook. District 6 reserves the right to enforce District 6

discipline as outlined in its student handbook, which may be more severe than the policies of the ESD.

4.5 District 6 will periodically communicate with the ESD regarding poor attendance and/or progress by its students.

4.6 A withdrawal of a student from the ESD or D6 CTE Center, for any reason, shall be communicated by the District 6 and ESD registrars to each other such that enrollment records are in alignment.

4.7 Any student who does not maintain an overall grade of a D or higher in the D6 CTE Center course during the Fall semester, shall not return to the D6 CTE Center in the Spring semester unless a student-initiated appeal is granted.

5.0 Transportation. District 6 shall have no obligation to provide transportation services for ESDs students. ESD provided transportation shall be at ESD's sole expense and responsibility. Periodically, instructors at the D6 CTE Center may contract with ESD for bus transportation for field trips as part of a CTE Program, with such costs being charged to District 6. Additionally, when ESD students ride in District 6 transportation, such costs shall be charged to District 6. Students may also provide their own transportation to off-site instructional activities.

6.0 Allocation of Enrollment and Fees. A student who is enrolled in a CTE Program at the D6 CTE Center shall receive instruction according to the District 6 calendar, with CTE Programs being offered in morning or afternoon blocks, five days per week for the identified CTE Program.

6.1 Once the CTE Programs are agreed to, a schedule of courses, and program costs for the ESD for the ensuing fiscal year shall be attached and become part of this Contract as an MOU.

6.2 A registration procedure shall be developed by Contract of the Parties, which assures maximum enrollment in programs, including adequate screening and assessment of the ESD students wishing to enroll, such that enrollment stability is maximized and attrition minimized.

6.3 The D6 CTE Center will provide student supports and services in line with its customary and regular District 6 level offerings. Should a high school student, in one of these D6 CTE Center programs, need additional supports beyond what District 6 customarily provides, it will be the ESD's responsibility to provide these services.

ESS support for ESD students attending D6 CTE Center will be determined on a case-by-case basis between ESS representatives from the ESD and District 6 school districts.

6.4 If at any time during the school year, space is available in a D6 CTE Center Program in which late start courses are academically feasible, as determined by the D6 CTE Center, ESD may enroll students in that program at District 6's sole discretion. The D6 CTE Center shall not be required to exceed the enrollment capacity in any CTE Program in order to accommodate additional students.

7.0 Term. The term of this Contract shall be from 7/1/2023 through 6/30/2024.

8.0 Notices. Any notice or communication required or permitted to be given under this Contract shall be in writing and shall be either served personally, by fax or by e-mail, or sent by United States registered or certified mail, postage prepaid with return receipt requested, addressed to the other Party as follows:

ESD:

Attn: Eaton High School Attn: Jay Tapia
Address: 1661 Collins Street, Eaton, CO 80615
Email: jtapia@eaton.k12.co.us
Phone: 970-454-5190

District 6:

Attn: Anthony Asmus
Address: 1025 Ninth Avenue, Greeley, CO 80631
Email: aasmus@greeleyschools.org
Phone: 970-348-6265

9.0 Additional Provisions

9.1 This Contract will be governed by the laws of the State of Colorado. In the event of litigation, jurisdiction and venue will be in the Weld County, Colorado. The Parties will perform all obligations under this Contract in compliance with all Federal, State, and Municipal laws.

9.2 This Contract may be modified only in writing signed by the Parties.

9.3 Each of the Parties shall be solely responsible for the actions or omissions of its officers, employees, and agents. Nothing in this Contract shall be construed as a waiver of the notice requirements, defenses, immunities and limitations either Party may have under the Colorado Governmental Immunity Act (Sec. 24-10-101, C.R.S. et. seq.) or of any other defenses, immunities, or limitations of liability available to either of the Parties bylaw.

9.4 This Contract is intended as the complete integration of all understandings between the Parties. No prior or contemporaneous addition, deletion, or other amendment hereto

shall have any force or effect whatsoever, unless embodied in a written agreement executed and approved by the Parties.

9.5 Headings are for convenience of reference only and shall not be construed to add to this Contract, define, or take from the meaning of this Contract.

9.6 This Contract shall be binding upon the parties hereto, their successors, and assigns.

9.7 If any provision of this Contract is declared by any court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions. Such remaining provisions shall be fully severable, and this Contract shall be construed and enforced as if such invalid provisions never had been inserted in the Contract to the extent it is capable of execution.

9.8 The obligations of the Parties under this Contract shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation or any obligation payable in any fiscal year. No provision of this Contract shall be construed to pledge credit or to create a lien on any class or source of the District's monies. Notwithstanding anything to the contrary contained herein, District 6's obligations hereunder are subject to annual budgeting and appropriation in accordance with law. In the event District 6 does not appropriate funds by June 30 of any fiscal year (July 1 through June 30), then this Contract shall terminate on June 30 of that year; provided, however, that District 6 shall endeavor to give ESD at least thirty (30) days written notice prior to any termination.

9.9 Either Party may terminate this Contract, with or without cause and with or without providing reasons for termination, upon giving the other Party three (3) months prior written notice. If either Party materially breaches this Contract, the non-breaching Party must give the breaching Party written notice of its intent to terminate this Contract for such breach and if such breach is remedied within thirty-five (35) days, the notice will be of no further effect. If such breach is not remedied within the thirty-five (35) day period, the nonbreaching Party has the right to immediately terminate the Contract upon expiration of such remedy period. ESD students may continue to participate in their respective programming until the end of the semester or year, depending on the course.

9.10 Nothing contained in this Contract is intended to or shall be construed in any way as creating an employment or business relationship between the Parties' officers, agents, employees, or volunteers, as employees or agents of the other Party. In addition, nothing contained herein shall be construed to create any partnership, agency, or employment arrangement whatsoever between the ESD and District 6. This Contract does not establish a partnership or a joint venture.

9.11. Neither Party shall have any right to assign the benefits, delegate the obligations contained in this Contract, or subcontract the obligations without the prior written consent of the other Party. Any attempt at assignment without the prior written consent of the other Party shall be void ab initio. Subject to the foregoing, this Contract shall be binding upon and inure to the benefit of the Parties and their respective heirs, successors, legal or personal representatives, and permitted assigns.

THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT

Persons signing for Contractor hereby swear and affirm that they are authorized to act on ESD's behalf and acknowledge that District 6 is relying on their representations to that effect and accept personal responsibility for any and all damages District 6 may incur for any errors in such representation.

WELD COUNTY SCHOOL DISTRICT 6

By: Anthony Asmus, Assistant Superintendent of Secondary Leadership Date: Feb 8, 2023
Anthony Asmus, Assistant Superintendent of Secondary Leadership

By: Dr. Deirdre Pilch, Superintendent of Schools Date: Feb 8, 2023
Dr. Deirdre Pilch, Superintendent of Schools

EATON SCHOOL DISTRICT RE-2

By: Ja Tapia, Superintendent of Schools Date: Feb 10, 2023
Ja Tapia, Superintendent of Schools