



February 5, 2025

Regional University System of Oklahoma
305 N.W. 5th #407
Oklahoma City, OK 73102

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. CHANGE IN STATUS

Dr. Leslie Friend has been appointed to the tenure track position as Assistant Professor in the Department of Music in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 7, 2025. Her salary for the nine-month appointment will be \$51,522.00. Her pay increase will take effect August 1, 2025. She will be able to apply for promotion in Fall of 2029, unless approved by the provost to apply at an earlier date. She has been employed by the university since August of 2023.

B. RETIREMENTS

Dr. Kelley Logan, Professor of English, will retire from her position as of June 1, 2025.

II. FACILITES STEWARDSHIP

A. Master Lease Funding for Jerry & Margaret Hodge Pharmacy & Rural Health Center Request

Southwestern Oklahoma State University requests permission to submit a request for up to \$5,000,000 on the Oklahoma State Regents for Higher Education Master Lease-Real Property, with repayment over 20 years. Funds will be used for the construction

of a new Academic Building that will help increase capacity and enhance the university's pharmacy doctoral program located on the SWOSU campus. The source of funds for repayment will be from an existing sales tax through the City of Weatherford over the next 10 years.

B. Request for Resolution for Reimbursement of Funds

SWOSU also requests approval of this item under the Bond Purchase Program Reimbursement Resolution allowing Southwestern Oklahoma State University to proceed with this project prior to the availability of funds (OSRHE Master Lease Program).

The Board approval of this item will serve as the formal resolution for reimbursement of funds expended on the project approved for the Bond Program. Under federal guidelines, a reimbursement allocation is a designated use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue Code, Section 1.150-2, certain preliminary original expenditures related to capital projects may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution. This item will serve as the formal resolution for reimbursement of core operating funds expended on purchases approved for the OSRHE Master Lease Purchase Program.

III. ACADEMIC SERVICE FEES

SWOSU

ACADEMIC SERVICE FEES

CHANGES:	Per	Current	Proposed	Revenue (+/-)	Total Revenue
Pharmacy Academic Service Fee	Credit Hour	\$6.00	\$7.00	\$7,500	\$52,500
The revenue from this fee will be used to offset the costs of operations, travel, accreditation, and personnel. Applies to all courses offered or under development in the Pharmacy School.					
International Application Fee	Admission	\$25	\$100	\$11,250	\$11,250
This is a standard university admission fee for International students. This fee will help offset the increase costs of the recruitment and admissions process.					
Academic Service Fee	Credit Hour	\$15	\$30	\$1,625,000	\$3,250,000

Increasing this fee continues to help meet the needs of academic programs. The additional revenue will meet the decrease caused by the elimination of the online fee that was also providing revenue for academic programs needs.					
NEW:	Per	Curren t	Propose d	Revenue (+/-)	Total Revenue
International Student Maintenance Fee	Per Semester	0	\$100	\$30,000	\$30,000
This fee is for the increased regulations and paperwork that must be maintained for international students on an ongoing basis. The revenue will also be used to provide funding for international students such as but not limited to programming, transportation, student activities, etc					
Chemistry/Science Lab Fee	Per Course	0	\$40	\$20,000	\$20,000
The addition of this fee will be used to purchase items needed for Chemistry and Science Labs needed for hands on learning experiences.					
DELETIONS:	Per	Curren t	Propose d	Revenue (+/-)	Total Revenue
Distance Learning Fee	Per Course	40	\$0	(\$1,900,000)	\$0
Distance Learning Fee is no longer needed in its current format and is being retired. This request will decrease cost for students. It will partially be replaced from the increase in Academic Service fee.					

IV. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

Since January 8, 2025, the SWOSU Office of Sponsored Programs has received confirmation of **1 grant award** for a total amount of \$102,400. A profile of the awards are presented below.

ProjectUPCAST.....\$102,400

OSU-CHS has awarded the grant, entitled, “Project UPCAST” in the amount of \$102,400. The primary function of this award is Community Service. Project UPCAST focuses on providing a pipeline of school-based mental health professionals in high-need districts. The principal investigator is **Ms. Dawn Keller**.

Respectfully submitted,

Diana Lovell
President