



August Meeting Minutes

Northwest Florida State College

Tuesday, August 20, 2024 at 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Cory Fosdyck, Rhea Goff, Megan Harrison, Don Litke, Tanner Peacock, Jon Ward, Rudy Wright (Vice Chair)

Absent:

Lori Kelley (Chair)

Board Attorney:

Hayward Dykes

NWFSC Interim President:

Cristie Kedroski

NWFSC Faculty/Staff:

Sandy Arteaga, Tony Borella, Kevin Brown, Jackie Bytell, Olivia Danner, Heather Dietzold, Chris Gabers, Travis Henson, Charlotte Kuss, Roberta Mackey, Doug Martin, Tanner McKnight, Tim McSwain, Jay Menees, Ramsey Ross, Whitney Rutherford, Jenna Sheffield, Jeanette Shires, Chris Stowers, Wren Supak, Aimee Watts, Melissa Wolf

II. Board of Trustees

A. Call to Order - 3:18 pm

B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Jon Ward and motion seconded by Rhea Goff. Goff, Fosdyck, Harrison, Litke, Peacock, Ward, Wright

C. Public Comments

D. Old Business

E. New Business


1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

















Motion moved by Rhea Goff and motion seconded by Jon Ward.



Vote for: Goff, Fosdyck, Harrison, Litke, Peacock, Ward, Wright

a. Special Meeting - Executive Search Firm Finalist Interviews Minutes
















 [Special Meeting Executive Search Firm Finalist Interviews June Meeting Minutes Draft.docx](#)

b. Regular Meeting Minutes

-  [BOT June Meeting Minutes Draft.docx](#)
- c. Special Meeting - Executive Search Firm Minutes
 [Special Meeting Executive Search Firm July Meeting Minutes Draft.docx](#)
- d. Personnel Agenda
 [Personnel Agenda Memorandum.docx](#)
 [Personnel Agenda Supporting Materials BOT August 2024.xlsx](#)
 [Open Position Report BOT August 2024.xlsx](#)
- e. Approval to Write-Off Bad Debts
 [Approve to Write-Off Bad Debts.docx](#)
2. Action Items
- a. General Educational Review (Presenters: Henry Mack)
 [General Education Review Memorandum.docx](#)
 [Northwest Florida State College General Education Review.pdf](#)
 [Florida Department of Education Certification Form.pdf](#)
 [General Education Review Board Briefing.pptx](#)
Motion: The Board of Trustees approves the Academic Year 2024-2025 General Education program, as presented.
 Motion moved by Don Litke and motion seconded by Rhea Goff.
 Vote for: Goff, Fosdyck, Harrison, Litke, Peacock, Ward, Wright
- b. South Walton Expansion Update (Presenters: Whitney Rutherford)
 [South Walton Expansion Update August 2024.docx](#)
 [Seacoast-NWFSC Existing Facilities Lease Assignment.docx](#)
 [South Walton Existing Facilities Lease.pdf](#)
 [Seacoast Collegiate High School Donor Activity Report 7.31.2024.pdf](#)
Motion: The Board of Trustees approves the assignment and assumption of the existing facilities lease from the Seaside School Foundation to the Seaside Neighborhood School, as presented.
 Motion moved by Jon Ward and motion seconded by Rhea Goff.
 Vote for: Goff, Fosdyck, Harrison, Litke, Peacock, Ward, Wright
- c. NWFSC Foundation - Paul E. Driver Memorial Scholarship Endowment (Presenters: Chris Stowers)
 [New Foundation Endowment Memorandum.docx](#)
 [New Foundation Endowment Support Materials.pdf](#)
Motion: The Board of Trustees approves the creation of the Paul E. Driver Scholarship Endowment, as presented.
 Motion moved by Don Litke and motion seconded by Megan Harrison.
 Vote for: Goff, Fosdyck, Harrison, Litke, Peacock, Ward, Wright

- d. Purchases Over \$325,000 (Presenters: Tanner McKnight)
 [Purchases Over \\$325,000 Memorandum.docx](#)
 [Purchases Over \\$325,000 Supporting Materials.xlsx](#)
Motion: The Board of Trustees approves the listed purchases of more the \$325,000, as presented.
 Motion moved by Rhea Goff and motion seconded by Cory Fosdyck.
 Vote for: Goff, Fosdyck, Harrison, Litke, Peacock, Ward, Wright

3. Informational/Discussion Items

- a. Athletic Scholarships and Sound the Siren Campaign (Presenters: Tanner McKnight, Christopher Stowers)
 [Athletics Scholarships and Sound the Siren Campaign.docx](#)
- b. State Health Insurance Plan (Presenters: Tanner McKnight)
 [State Health Insurance Plan Memorandum.docx](#)
- c. Grants Development Listing (Presenters: Cristie Kedroski)
 [Grants Development Listing Memorandum.docx](#)
 [Grants Development Listing Support Materials.pdf](#)
- d. Legal Claims Listing (Presenters: Whitney Rutherford)
 [Legal Claims Listing Memorandum.docx](#)
 [Legal Claims Listing Supporting Materials August 2024.pdf](#)
- e. Change Orders Over \$325,000 (Presenters: Tanner McKnight)
 [Change Orders Over \\$325,000 Memorandum.docx](#)
- f. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)
 [Solicitations Listing Memorandum.docx](#)
 [Solicitations Listing Supporting Materials.xlsx](#)
- g. Purchases over \$65,000 Not Requiring Board Approval (Presenters: Tanner McKnight)
 [Purchases over \\$65,000 Not Requiring Board Approval Memorandum.docx](#)
 [Purchases over \\$65,000 Not Requiring Board Approval Supporting Materials.xlsx](#)
- h. Financial Report (Presenters: Tanner McKnight)
 [Financial Report Memorandum.docx](#)
 [June 2024 Financial Report.pdf](#)
 [July Board Report.pdf](#)
 [Balance Sheet July 2024.pdf](#)
- i. NWFSC Foundation Trustee Liaison Report (Presenters: Trustee Don Litke)

 [Trustee Liaison Report Memorandum.docx](#)

 [Trustee Liaison Report Support Materials.pdf](#)

- j. Chair's Comments (Presenters: Rudy Wright)
Vice Chair Wright encouraged the trustees to review the announcements page for the upcoming events.
- k. President's Report (Presenters: Cristie Kedroski)

4. Announcements

 [Announcements.docx](#)

F. Adjourn - 4:31 pm

Dr. Cristie Kedroski, Interim President
Northwest Florida State College
and Corporate Secretary

Lori Kelley, Chair
Governing Board for CHS
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.