Academic and Student Affairs
Consent

AGENDA ITEM: 5 – D (3)
DATE: April 2-3, 2025

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SUBJECT

New Site Request – USD – Ed.S. in Educational Administration – Director of Special Education Specialization (Online)

CONTROLLING STATUTE, RULE, OR POLICY

BOR Policy 2.3.2 – New Programs, Program Modifications, and Inactivation/Termination
BOR Policy 2.3.8 – Distance Education

BACKGROUND / DISCUSSION

The University of South Dakota (USD) requests approval to offer the Director of Special Education Specialization within the Ed.S. in Educational Administration and Leadership online. Currently, the program is offered face-to-face, but all courses are available online. This would align this program with the rest of USD's Education Administration MA and Ed.S. offerings, which are offered online.

IMPACT AND RECOMMENDATION

USD requests no new resources, as all courses are already offered online.

Board office staff recommends approval to offer the program online.

ATTACHMENTS

Attachment I – New Site Request: USD – Ed.S. in Educational Administration – Director of Special Education Specialization

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DRAFT MOTION 20250402_5-D(3):

I move to approve USD's new site proposal to offer the Director of Special Education Specialization within the Ed.S. in Educational Administration and Leadership online, as presented.

SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

New Site Request

Use this form to request authorization to deliver an entire existing degree program (graduate program, undergraduate major or minor, certificate, or specialization) at a new site or by distance delivery (including online delivery). Board of Regents approval is required for a university to offer programs off-campus and through distance delivery. The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the New Site Request Form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	University of South Dakota
DEGREE(S) AND PROGRAM:	Educational Administration and Leadership, Ed.S. with Director of Special Education specialization [UEDS.EAL-DSE]
NEW SITE(S): *Include address of new physical locations. Delivery methods are defined in AAC Guideline 5.5.*	015 – Online Asynchronous
INTENDED DATE OF IMPLEMENTATION:	Spring 2025
CIP CODE:	13.0401
UNIVERSITY DEPARTMENT:	Educational Leadership
BANNER DEPARTMENT CODE:	UEDL
UNIVERSITY DIVISION:	School of Education
BANNER DIVISION CODE:	2E

X	**Please check this box to confirm that** (place an "X" in the left box): • The individual preparing this request has read AAC Guideline 2:11, which pertains to new site requests, and that this request meets the requirements outlined in the guidelines. • This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

_____   _____

President of the University   Date

Note: In the responses below, references to external sources, including data sources, should be documented with a footnote (including web addresses where applicable).

1. What is the need for offering the program at the new physical site or through distance

delivery?

All of the courses in the program are offered online. Therefore, the program should be offered asynchronously which aligns with the rest of the EDAD MA and EdS programs.

2. **Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If "yes," identify the institutions and programs and explain why authorization is requested.**
   No

3. **Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates.**
   No. All of our Ed.S. programs are already online, all the courses are online, so this is consistent with our programming and would not require any face-to-face sections to be built.

	Fiscal Years*			
	1st	**2nd**	**3rd**	**4th**
Estimates	FY25	FY26	FY27	FY28
Students new to the university	4	4	4	4
Students from other university programs	0	0	0	0
=Total students in the program at the site	4	4	4	4
Program credit hours (major courses)**	32	32	32	32
Graduates	4	4	4	4

*Do not include current fiscal year.

**This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

4. **What is the perceived impact of this request on existing programs in the Regental system?**
   None. All of our Ed.S. programs are already online, all the courses are online, so this is consistent with our programming and would not require any face-to-face sections to be built.

5. **Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

• **Educational Administration and Leadership, Ed.S. Director of Special Education** • **Division of Educational Leadership**	Credit hours	Credit hours currently available from this university at this site	Credit hours currently available from other universities available at this site	Credit hours currently available via distance	Credit hours new to this university
System General Education Requirements	See below, no changes to the graduate catalog	See below, no changes to the graduate catalog	0		See below, no changes to the graduate catalog
Subtotal, Degree Requirements	See below, no changes to the graduate catalog	See below, no changes to the graduate catalog	0		0

• **Educational Administration and Leadership, Ed.S. Director of Special Education** • **Division of Educational Leadership**	Credit hours	Credit hours currently available from this university at this site	Credit hours currently available from other universities available at this site	Credit hours currently available via distance	Credit hours new to this university
Required Support Courses	See below, no changes to the graduate catalog	27-36	0		0
Major Requirements	See below, no changes to the graduate catalog	24	0		0
Major Electives or Minor	See below, no changes to the graduate catalog	0-9	0		0
Subtotal, Requirements of the Proposed Major	See below, no changes to the graduate catalog	See below, no changes to the graduate catalog	0		0
Free Electives	See below, no changes to the graduate catalog	N/A	0		0
Total, Degree with Proposed Major		60	0		0

*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

Specialist in Education, Director of Special Education (non-thesis): Total 62 credit hours with a minimum of 32 credit hours beyond a conferred master's degree.

Major Area Coursework

- EDAD 716 - Curriculum Leadership 3 cr
- EDAD 720 - Special Education Law for School Administrators 3 cr
- EDAD 721 - Administration and Supervision of Special Education 3 cr
- EDAD 735 - School Law 3 cr
- EDAD 750 - School District Leadership 3 cr
- EDAD 760 - Human Resources and Community Leadership 3 cr
- EDAD 775 - Public School Finance 3 cr
- EDAD 894S - Internship/Field Experience (Ed.S.) (C) 1 to 8 cr **(in SPED Administration) 4 credit hours**
- EDAD elective courses 0-9 credit hours
- SPED Electives 7 credit hours

Supporting Area Coursework

- EPSY 741 - Cognitive Approaches to Educational Psychology 3 cr
- Electives/outside courses 27 credit hours

- In addition to successfully completing coursework students must take a national professional exam designated by the Division of Educational Leadership to graduate.

6. How will the university provide student services comparable to those available for students on the main campus?
Student services will be provided by the Division of Educational Leadership. Services will be similar to those provided for other online programs. The Division of Educational Leadership has been offering online coursework for over 15 years and is accustomed to working with students from a distance. We also have available the expertise of faculty and support personnel in the I.D. Weeks library, the CTL, and ITS to assist online students (and faculty serving students) in accessing and using resources to further their education.

7. Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).
This program is not accredited by a specialized body – no costs will be added.

8. Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.
No exemptions are requested for delivery at the new site.

9. Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor. *Complete Appendix B – Budget using the system form.*
No impact on cost, budget, or resources. All of our Ed.S. programs are already online, all the courses are online, so this is consistent with our programming and would not require any face-to-face sections to be built.

10. Additional Information:
NA